



FRIENDS OF THE OAK LODGE PUBLIC LIBRARY

An Oregon Non-Profit 501(c)3
@oaklodgelibraryfriends

Monthly Board Meeting February 14, 2022 4:30-6:00 p.m. on Zoom MINUTES

In attendance: Board President Debrah Bokowski, Vice President Joan Hamilton, Treasurer Paul Boundy, Secretary Rich Nepon, Clackamas County Library Director Mitzi Olson

Apologies: Jan Lindstrom

- Debra called the meeting to order at 5:00 p.m.
- No revisions requested for last month's meeting minutes distributed prior.
- Debra reported on the Library Board. The new library subcommittee has been created. Recommendation for the full library board to consider at their Feb. 17 meeting: to separate the library from the community center, both fiscally and physically, and recommend that the library remain at the suggested 19,000 sq. ft. proposed by others long ago.

Mitzi mentioned that the library design and size must take into consideration the constraints of staffing and operational budgeting.

- Joan reported on the bookstore. She noted great success in sales and especially called out the use of the entry to house sale of DVDs & CDs, which brought people to the library and was a generator of income for our budget. It was noted that the \$900+ in sales seen in the budget was for two months. Paul will forward to Joan a month-to-month breakdown she can show to her volunteers.
- Paul had forwarded the treasurer's report earlier. We have \$80,396.35 total assets in the bank. Two renewals of membership, no new memberships. Debra mentioned a bill from Norton sent to her which it is believed is not meant for the FOLPL.
- Mitzi reported that the carpet is to be replaced in the library. Risk management does not want patrons tripping. It will be a few months until carpet arrives and will likely necessitate closing the library for a few days. County maintenance is doing the work.

Masking is still required at the library for patrons and employees.

Mitzi suggested lockers as a possible item FOLPL could contribute to the new library. They would allow for after-hours pick-up of reserved library materials and could allow greater flexibility of staff hours. A similar installation exists in West Linn and the board is encouraged to see it. The cost is approximately \$30,000.

Mitzi reports no increase in use of the library, yet. (Covid has created a reduced, but steady level).

- Debra will report to the board through email her understanding of the Library Board meeting and the Concord Task Force meeting.

- Debra adjourned the meeting at 5:14 p.m.